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Matt Carlin  
Commissioner

Richard P. Crowley  
Chairman

Felix I. Zemel  
Administrator (Acting)

Agenda

STATE BOARD OF BUILDING REGULATIONS AND STANDARDS  
BUILDING OFFICIAL CERTIFICATION COMMITTEE

*Taunton Holiday Inn  
Taunton, MA  
May 12, 2016 9:00 a.m.*

Meeting called to order by the Chairman at \_\_\_\_\_ followed by roll call:

1. Roll Call

- |  |                                  |                                 |
|--|----------------------------------|---------------------------------|
| a. Donald R. Torrico, Chairman, BOWM     | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| b. Michael Clancy, Vice Chairman, SEMBOA | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| c. Jeffrey Richards, MBCIA               | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| d. Bonnie Weeks, Member at Large         | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| e. Andrew Bobola, Member at Large        | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| f. Matthew Hakala, Member at Large       | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| g. Roger Fuller, MMA Representative      | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| h. Robert Anderson, Member of Academia   | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| i. Bill Horrocks, BBRS Representative    | <input type="checkbox"/> present | <input type="checkbox"/> absent |

Guest Present:

Kimberly Spencer, DPS

2. The minutes from the last meeting on **April 6, 2016** were reviewed by members present; **motion to approve these minutes was made by** \_\_\_\_\_, **seconded by** \_\_\_\_\_. Motion passed by unanimous vote.

3. Application for Certification Packets:				
a) Geldart, David	Town of Arlington	Local Certification Appointed 7/13/2015 Quals approved 9/2/2015 10 CEU's		
b) Hyde, Doug	Town of Stow	Local Certification Appointed 7/1/2015 Quals approved 8/5/2015 16 CEU's		
c) Pickering, Kevin P.	Town of Belmont	Local Certification Appointed 9/8/2015 Quals approved 10/6/2015 16 CEU's		
d) Rice, Christopher	Town of Ware	Local Certification Appointed 8/4/2015 Quals approved 9/2/2015 29.5 CEU's		
4. Examination Approval Packets:				
Copies of resumes provided today				
a) Caughey, Christopher	No Affiliation (Mendon)	Qualifications Local and/or I of B Tabled 4/6/2016		
b) James, John	No Affiliation (CA)	Qualifications Local and/or I of B Denied 4/6/2016		
c) Sartelle, Hallie	No Affiliation (Pepperell)	Qualifications Local and/or I of B		
d) Schuler, Peter	No Affiliation (Milford)	Qualifications Local and/or I of B		
e) Smith III, Edmund R.	Town of Amherst	Qualifications Local and/or I of B Ack NERF today 5/12/2016		
5. New Employee Report Form Packets:				
Footnote: R7.1.7.4 <b>Conditional appointments</b> 7. Any individual conditionally appointed as an inspector of buildings/building commissioner shall first be certified as a local inspector. 'February, 2011'  September 4, 2013 ~ On a <b>MOTION</b> by Bill Horrocks and <b>SECONDED</b> by Bonnie Weeks it was voted to review and Acknowledge each <i>New Employee Report Form</i> individually				
a) Briggs, Jay	Town of Harwich	Acknowledge NERF <b>Local Inspector</b> Appointed 11/17/2015 Quals approved 3/4/2015 CEU's <i>not required</i> Signed by Town Administrator - <i>DOES NOT appoint police and fire chief</i> - Denied 4/6/2016 Second NERF received - Signed by Chairman		

b) D'Amore, Paul	City of Woburn	Acknowledge NERF <b>Local Inspector</b> Appointed 4/4/2016 Quals approved 3/2/2016 CEU's <i>not required</i> Signed by Mayor Requesting to accept the B1 exam passed 12/23/2015 when required as part of employment while working in New Hampshire		
c) Flores, Richard	Town of Orleans	Acknowledge NERF <b>Local Inspector</b> Appointed 1/15/2016 Quals approved 11/4/2015 4.5 CEU's Signed by Town Administrator - Denied 3/2/2016 Letter received - TA is the appointing authority along with recommendation from appointment.		
d) Guillemette, Marc	Town of Westborough	Acknowledge NERF <b>Local Inspector</b> Appointed 9/16/2015 Quals approved 4/3/2013 20.5 CEU's Signed by Town Manager - <i>does not appoint fire and police chief</i> Letter received for Town Manager		
e) Maltinsky, Nathan	Town of Framingham	Acknowledge NERF <b>Local Inspector</b> Appointed March 7, 2016 Quals approved 12/2/2015 CEU's <i>not required</i> Signed by Town Manager - <i>appointment of police and fire chief shall be with the concurrence of the board of selectmen. Does not specifically mention Inspectional Services Department</i> - Denied April 6, 2016 Email received Town of Framingham has a <i>Strong Town Manager</i>		
f) Meczywor, Joseph	City of Holyoke	Acknowledge NERF <b>Local Inspector</b> Appointed May 1, 2016 Quals approved 12/2/2009 CEU's <i>not required</i> Signed by Mayor		
g) Moberg, Tommy	Town of Acton	Acknowledge NERF <b>Local Inspector</b> Appointed 4/25/2016 I of B Certification 6/3/2015 63 CEU's Signed by Town Manager		
h) Reardon, J. Thomas	Town of Westborough	Acknowledge NERF <b>Local Inspector</b> Appointed 10/22/2015 Local Certification 11/6/2013 30 CEU's Signed by Town Manager - <i>does not appoint fire and police chief</i> Letter received from Town Manager		
i) Smith, III Edmund R.	Town of Amherst	Acknowledge NERF <b>Local Inspector</b> Appointed March 28, 2016 Quals to reviewed today 5/17/2016 CEU's <i>not required</i>		

		Signed by Town Manager		
j) Tardif, Erik	Town of Needham	Acknowledge NERF <b>Local Inspector</b> Appointed 4/4/2016 Local Certification 8/14/2007 27.5 CEU's Signed by Town Manager Email received from Asst. Town Manager		
k) Wasielewski, James	Town of Yarmouth	Acknowledge NERF <b>Local Inspector</b> Appointed 4/25/2016 Quals approved 12/3/2014 33 CEU's Signed by Town Administrator <i>Previously appointed to local position in Duxbury; first extension expires 11/30/2016</i> <b>New NERF signed by Chairman</b>		

## 6. Extension Requests to be Certified Packets:

### Footnote:

**R7.1.7.4.1 Requests for exam schedule extension.** Upon written petition to the BOCC, any conditional appointee unable to comply with the examination schedule as cited in R7.1.7.4 may for cause, be granted an extension of time in order to comply. Petitions shall be forwarded to the clerk of the BOCC on forms for such purpose, and addressed to the office of the BBRS. The conditional appointee shall state all reasons to substantiate the request for an extension of time. Conditional appointees who have not attempted the examination schedule as herein defined during the prescribed period shall not be granted an extension, and no conditional appointee shall be afforded more than three extensions of time beyond the prescribed period for the level of certification sought. **January 1, 2008'**

a) Barber, III, Lincoln E.	Town of Millville	Extension for Local (2 <sup>nd</sup> extension) Appointed 10/20/2014 6 months 4/30/2015 12 months 10/33/2015 15.5 CEU's + (3 ceu's 2014)  Extension through 4/30/2016 Passed B1 6/23/2015 Failed B2 9/2/2015 Failed F3 4/19/2016		
b) Bizarro, Carl	City of New Bedford	Extension for Local (1 <sup>st</sup> extension) Appointed 5/26/2015 6 months 11/30/2015 12 months 5/31/2016 Quals approved 8/5/20157 11.5 CEU's  Failed 1A 10/03/2015, 11/4/2015, 11/21/2015, 12/4/2015 Passed 1A 4/9/2016		
c) Sun, Peter (Shuliany)	City of Boston	Extension for Local (1 <sup>st</sup> extension) Appointed 10/7/2014 6 months 4/30/2015 12 months 10/31/2015 Quals approved 11/5/2014 6 CEU's  Passed B2 5/22/2015 Passed Building Plans 6/4/2015 Passed B1 11/12/2015		

## 7. Hearings:

### Footnote:

**R7.4.1.4 Decisions and discipline of certification holders.** The BOCC shall issue a written decision after the hearing. Decisions shall be issued in a reasonably prompt manner. **The decision of the BOCC shall serve as a recommendation to the BBRS and shall be promptly forwarded by the Administrator to the full board for review.** If after a hearing the BOCC finds that the holder has violated any provision of R7.4.1.5, it may recommend suspension of a certification for a fixed period of time, revocation of a certification permanently, or a reprimand of the certification holder. Further, the BOCC may recommend that any order include appropriate remedial or disciplinary conditions. Once forwarded to the BBRS, the board shall either, adopt the recommendation in its entirety, adopt the recommendation with amendment, reject the recommendation in its entirety, or remand the matter to the BOCC further proceedings. A certificate holder whose certification is revoked may apply in writing to the Board for reinstatement no sooner than one year from the date of the revocation.

None			
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## 8. Additional Business / Other matters as not reasonably anticipated 48 hours in advance of meeting

Examination Approval packet:

- a. For Informational purposes:

There are currently 681 certified building inspectors -- 266 Local - 415 Inspector of Buildings

## 9. Review Application for Continuing Education – Exhibit Items attached

The continuing education submitted was reviewed by members present; **motion to approve was made by \_\_\_, seconded by \_\_\_. Motion passed by unanimous vote.** (\*) Courses previously approved

Name	Date	Course Description	CEU's	Cat	Course Number
Tony Zahariadis	2/24/2016	District Meeting Leominster Foundation Repair Science w/ Craig Leader	1.0	1	D6L-0216
	3/30/2016	District Meeting Leominster Swimming Pool and Spa Code	2.0	1	D6L-0316
	4/27/2016	District Meeting Leominster One & Two Family Plan Review	3.0	1	D6L-0416
District 12	3/30/2016	District Meeting IECC Requirements	3.0	1	D12-0316
District 11	4/5/2016	District Meeting Braintree Means of Egress	1.0	1	D11-0416
NFSA	4/7-8/2016	NFSA Sprinkler System Plan Review	10.0	1	C-2679*
Gene Novak	Feb – Mar, 2016	OSHA 30	10.0	1	C-1933*
District 11	4/5/2016	District Meeting Sharon On-Line Permitting	1.0	1	D11s-0416
Robert Marsilia	4/12/2016	2015 IBC Essentials offered through ESBOF in Portsmouth, NH	6.0	1	C-2721
	4/11/2016	2015 IRC Essentials offered through ESBOF in Portsmouth, NH	6.0	1	C-2722
Michael White	4/11/2016	Basic Zoning Principles offered through ESBOF in Portsmouth, NH	3.0	1	C-2723
	4/11/2016	Basic Building Code Principles offered through ESBOF in Portsmouth, NH	3.0	1	C-2724
	4/12/2016	Building Department HR Management – ICC offered through ESBOF in Portsmouth, NH	3.0	1	C-2725
	4/12/2016	Building Department Financial Management – ICC offered through ESBOF in Portsmouth, NH	3.0	1	C-2726
District 11	3/30/2016	District Meeting Hingham IRC and Zoning	2.0	1	D11h-0316
SEMBOA	4/13/2016	SEMBOA Ventilation Workshop ASHRAE 62.2, 2009 IMC, w/ kitchen exhaust & Whole House Ventilation	2.0	1	SE-0416
District 14 West	2/3/2016	District Meeting Springfield Building Official Responsibility	2.0	1	D14w-0216
District 14 East	3/29/2016	District Meeting Southbridge Building Official Responsibility	2.0	1	D14e-0316
State Building Inspector	4/7/2016	HRD State Insp Meeting	2.0	2	SBI-0416

James Taylor	4/19/2016	Accessibility Concerns - CT	3.0	1	<b>C-2727</b>
Matthew Bourque	4/20/2016	Building Codes Comparing American and Overseas Codes and Code Applications offered through BSA	2.0	1	<b>C-1836</b>
CSG	4/14/2016	Comm Mechanical Provisions	3.0	1	<b>C-2514*</b>
	4/5/2016 2/4/2016 3/31/2016	MA Residential Envelope and Building Science	3.0	1	<b>C-2487*</b>
	2/24/2016	Commercial Lighting	3.0	1	<b>C-2562*</b>
District 13	4/26/2016	District Meeting Local By-Laws and Interpretations with MGL & 780	2.0	1	<b>D14-0416</b>
Boston ISD	2/10/2016	Training to Read FEMA Maps	1.0	1	<b>C-2728</b>
	3/3/2016	Rebar 101: Fundamentals of Post-installed Reinforcing Bar Design Using Qualified Adhesive Anchor Systems	1.0	1	<b>C-2729</b>
	4/25/2016	WoodWorks - Wood Products Council presented Practical and Inspirational: Exposing the Potential of Heavy Timber Construction	3.5	1	<b>C-2730</b>
District 8	9/9/2015	Roundtable	1.0	2	<b>D8-0915</b>
	12/9/2015	9th Edition Code Changes	2.0	1	<b>D8-1215</b>
	1/13/2016	Fasteners	1.0	2	<b>D8-0116</b>
	2/10/2016	Roundtable	1.0	2	<b>D8-0216</b>
	3/9/2016	Solar - ISO - Joist Hanger Connections	2.0	1	<b>D8-0316</b>
	4/13/2016	Solar Design & Installation	2.0	1	<b>D8-0416</b>
Matthias Mulvey	4/21/2016	Comparison of IECC 2009 and IECC 2015 Codes and changes in documents offered at the Spring 2016 NH Energy Code Workshops	6.0	1	<b>C-2731</b>
	4/13/2016	Factors - other than airtightness - to consider when selecting an air barrier Webinar	1.0	1	<b>C-2732</b>
DPS/DFS	2016	Nightclub Safety	6.5	1	<b>C-066</b>
C. McWhite P. Winchester	4/29/2016	2015 Plan Review Institute ICC 1010-293	10.0	1	<b>IC-179*</b>
District 1	4/28/2016	780 CMR - SnowLoad Amendments/MGL ch 91	3.0	1	<b>D1-0416</b>
District 11	5/3/2016	District Meeting Braintree Ceiling Insulation in Commercial Buildings	2.0	1	<b>D11-0516</b>
Keith Fox	5/4/2016	High-Performance, Resilient, Wood-Framed Roofs - webinar	1.0	2	<b>C-2620*</b>
	5/4/2016	Designing for Earthquakes - webinar	1.0	2	<b>C-2733</b>
	4/14/2016	EIFS - Performance Beyond Code Compliance	1.0	2	<b>C-2734</b>
	4/28/2016	Floodproofing Non-Residential Buildings (Print Version) - webinar	1.0	2	<b>C-2735</b>
	4/14/2016	Next Generation Machine-Roomless Elevators	1.0	2	<b>C-2736</b>

Next meeting scheduled for **June 1, 2016, Sturbridge Public Safety Building, Sturbridge, MA**